



EMPLOYMENT OPPORTUNITIES

Job Title: Lead Fitness Instructor

Closing Date: 08/26/2025

DEADLINE: Attach any required documents, i.e., Transcripts, Certificates, diploma and Motor Vehicle Record, to your online application by midnight on the closing date. Late Applications or documents will not be considered.

Job Number: 25-051-6

Job Type: Full-Time Regular

Department: District Four Service Center

Location: 2230 N. Homerun Drive

City: Sacaton, AZ

Area of Interest: Community Services

Salary/ Hourly Rate: \$45,969.60 – \$70,969.60 Salary

Tribal Driving Permit Required: No

DISTINGUISHING FEATURES OF THE CLASS:

The Lead Fitness Instructor is responsible for the development, coordination, and implementation of fitness programs, events and monitoring of client tracking in compliance with program requirements as applicable. This position is to implement a community based fitness and wellness program to promote through various outlets within the Community to increase physical activity among the population of the Gila River Indian Community.

ESSENTIAL FUNCTIONS:

- Supervise the Wellness Center or District Fitness instructors, depending on location of position, and oversee all program planning in regards to fitness classes and physical activity events.
- Participate in developing and planning daily activities pertaining to cardiovascular and strength training activities for clientele. Oversee the class scheduling and fitness events throughout the community and/or districts.
- Assist with staff scheduling, and offer input when it comes to hiring, training and additional operational and program development responsibilities.
- Keep records, conduct reports based on client fitness assessment as well as attendance and intake files. Monitor and evaluate programs of participants achieving their fitness goals. Ensure that all fitness instructors seek out current fitness certifications and CPR & First Aid certification.
- Assist in the development of programs and services provided by the center. Ensure the safety and effectiveness of all fitness classes.
- Assist in teaching fitness classes and wellness activities to all age groups with focus on programs goals and objectives. Teach participants about nutrition and maintaining a healthy lifestyle.
- Assist in the support and coordination between the Wellness Center and other Tribal entities in the delivery of services. *(Only applies to Wellness Center)*
- Perform other related duties as assigned.

REQUIRED KNOWLEDGE, SKILL AND ABILITY:

- Knowledge of practices, methods, procedures and techniques as it relates to fitness program design in order to serve as a departmental leader to other fitness instructors and other departments.
- Knowledge in health, fitness and nutrition.

- Knowledge of basic instructions in order to provide members on proper exercise techniques and fitness equipment usage in a safe and effective manner
- Maintain a neat and professional appearance according to departmental uniform guidelines.
- Ability to schedule fitness appointments and perform fitness consultations
- Ability to actively participate in community campaigns, etc.
- Ability to establish and maintain effective working relationship with other employees, Community Officials and the public.
- Ability to perform all physical requirements of the position; agree to maintain a Drug-Free workplace.

REQUIRED EDUCATION AND EXPERIENCE:

- Associate's degree from an accredited college or university in Exercise Science, Kinesiology or a closely related field and a minimum of four (4) years' experience in physical fitness and/or wellness education, and which includes one (1) year lead/supervisory experience; Or
- Six (6) years' experience in physical fitness and/or wellness education and which includes one (1) year of lead/supervisory experience.

ADDITIONAL REQUIREMENT:

- Required to a pass background check and fingerprint clearance as a condition of employment and must continue to maintain throughout duration of employment. Background checks are required for positions that involve regular contact with or control over Community Children in accordance with *The Indian Child Protection and Family Violence Prevention Act, 25 U.S.C. Sections 3201 through 3210 and C.F.R. Part 63* and positions that have regular contact with the Elderly.
- Fitness Instructor Certification [certification preferred in Pilates, Aerobics, or Group Fitness Instructor] or must be able to obtain within six (6) months from date of hire and maintain throughout employment.
- Current CPR & First Aid Certification or must be able to obtain within six (6) months from date of hire and maintain throughout employment.

Supervisory, Salaried Position
Reports to Director or designee

BENEFITS:

The Gila River Indian Community offers a comprehensive benefits package, which includes; vacation, holiday, and sick leave as well as medical, dental, vision, life, short and long term disability benefits.

Preference in filling vacancies is given to qualified Indian candidates in accordance with the *Indian Preference Act (Title 25, U.S. Code, Section 472 and 473)*. The Gila River Indian Community is also committed to achieving the full and equal opportunity without discrimination because of Race, Religion, Color, Sex, National Origin, Politics, Marital Status, Physical Handicap, Age or Sexual Orientation. In other than the above, the Gila River Indian Community is an Equal Opportunity Employer.

If you are claiming Preference in one or more of the following categories please attach a copy of the required documentation to the completed Employment Application.

Preference for Community Members (with proof of enrollment)
Preference for Native Americans (must meet membership requirement of a federally recognized Tribe.)
Preference point for Spouse of Community Member (with proof of spouse enrollment)
Preference point for Veteran (must meet statutory requirements)

HUMAN RESOURCES WILL NOT MAKE COPIES OF APPLICATIONS OR DOCUMENTS BEING SUBMITTED.

Visit our GRIC website and apply online: www.gilariver.org