



## EMPLOYMENT OPPORTUNITIES

**Job Title: Child Care Compliance Monitor**

**Closing Date: 02/25/2026**

***DEADLINE: Attach any required documents, i.e., Transcripts, Certificates, diploma and Motor Vehicle Record, to your online application by midnight on the closing date. Late Applications or documents will not be considered.***

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Job Number: 26-038-2

Job Type: Full-Time Regular

Department: Tribal Education Department – Early Education Child Care

City: Sacaton, AZ

Location: 280 S. Ocotillo Road

Area of Interest: Child Care Services

Salary/ Hourly Rate: \$42,123.20 – \$62,123.20 / Salary

Tribal Driving Permit Required: Yes

### DISTINGUISHING FEATURES OF THE CLASS:

The Child Care Compliance Monitor is responsible for ensuring that compliance is maintained in accordance with 45 CFR 98.51 of the Child Care and Development Fund.

### ESSENTIAL FUNCTIONS:

- Assist with the coordination and implementation of the Child Care and Development Fund by enforcing and maintaining compliance issues in accordance with 45 CFR 98.51
- Monitor and enforce health and safety regulations and statutory requirements in accordance with State and local standards.
- Plan and schedule training for child care providers in areas of nutrition, first aid, CPR, communicable diseases, etc.
- Conduct center-based and in-home inspections with the assistance of Environmental Health and Tribal Building Inspector prior to approval for child care services.
- Provide technical assistance to Early Childhood Development and Before/After School Programs.
- Develop and plan activities that will improve the availability for child care providers to assist in meeting State and local compliance and regulatory mandates and/or health and safety requirements.
- Assist the Coordinator with the determination of grant eligibility for child care providers to assist in meeting State and local compliance and regulatory mandates and/or health and safety requirements.
- Maintain a record of substantiated parental complaints and make information available to the public.
- Assist in the development of the Child Care Development Fund Plan.
- Perform other duties as assigned

### REQUIRED KNOWLEDGE, SKILL AND ABILITY:

- Considerable knowledge of the economic, educational and social problems of Native Americans.
- Knowledge of early childhood development and before/after schools programs.
- Knowledge of Federal Grant requirements.

- Some knowledge of local health safety and standards.
- Must have positive attitude and demonstrate good public relations skills.
- Must be tactful and use discretion when gathering Community Provider information.
- Organizational skills to conduct or provide in-service training, presentation to parents or other related parties.
- Possess communication skills to confer with Native American parents regarding child care services.
- Ability to communicate effectively verbally and in writing.
- Ability to prepare required reports or oral presentations.
- Flexible hours may be required.
- Ability to maintain effective working relationships with other employees, Community Officials and the general public.
- Ability to perform all physical requirements of the position; agree to maintain a Drug-free workplace.

**REQUIRED EDUCATION AND EXPERIENCE:**

- Associate from an accredited college or university in Child Development (CDA) and two (2) years' experience working with children and families; or
- Five (5) years working experience in related field in lieu of professional qualifications; must have some administrative management experience.

**ADDITIONAL REQUIREMENTS:**

- Copy of current Fingerprint Clearance Card must be provided when applying for this position and must be maintained throughout employment.
- Required to pass a background check and fingerprint clearance as a condition of employment and must continue to maintain throughout duration of employment. Background checks are required for positions that involve regular contact with or control over Community Children in accordance with *The Indian Child Protection and Family Violence Prevention Act, 25 U.S.C. Sections 3201 through 3210 and C.F.R. Part 63* and positions that have regular contact with the Elderly.
- Tribal Operator's Permit can be required.
- Required mandatory reporter pursuant to Title 7, Chapter 2 (7.205), B.
- Required to attend Title 7 Mandatory Reporting training on a yearly basis.

Non-Supervisory, Salaried Position  
Reports to Director or designee

**BENEFITS:**

The Gila River Indian Community offers a comprehensive benefits package, which includes; vacation, holiday, and sick leave as well as medical, dental, vision, life, short and long term disability benefits.

Preference in filling vacancies is given to qualified Indian candidates in accordance with the *Indian Preference Act (Title 25, U.S. Code, Section 472 and 473)*. The Gila River Indian Community is also committed to achieving the full and equal opportunity without discrimination because of Race, Religion, Color, Sex, National Origin, Politics, Marital Status, Physical Handicap, Age or Sexual Orientation. In other than the above, the Gila River Indian Community is an Equal Opportunity Employer.

**If you are claiming Preference in one or more of the following categories please attach a copy of the required documentation to the completed Employment Application.**

Preference for Community Members (with proof of enrollment)

Preference for Native Americans (must meet membership requirement of a federally recognized Tribe.)

Preference point for Spouse of Community Member (with proof of spouse enrollment)

Preference point for Veteran (must meet statutory requirements)

**HUMAN RESOURCES WILL NOT MAKE COPIES OF APPLICATIONS OR DOCUMENTS BEING SUBMITTED.**

Visit our GRIC website and apply online: [www.gilariver.org](http://www.gilariver.org)