



EMPLOYMENT OPPORTUNITIES

Job Title: Archaeological Field Supervisor

Closing Date: 04/20/2026

DEADLINE: Attach any required documents, i.e., Transcripts, Certificates, diploma and Motor Vehicle Record, to your online application by midnight on the closing date. Late Applications or documents will not be considered.

Job Number: 26-160-2

Job Type: Full-Time Regular

Department: Cultural Resources Management Program

City: Sacaton, AZ

Location: 192 S Skill Center Rd.

Area of Interest: Archaeological

Salary/ Hourly Rate: \$62,549.00 - \$84,149.00/Salary

Tribal Driving Permit Required: Yes

DISTINGUISHING FEATURES OF THE CLASS:

The Archaeological Field Supervisor functions as field supervisor for archaeological field research projects conducted by the Cultural Resource Management Program for the Gila River Indian Community. This position will coordinate and supervise all aspects of archaeological survey and excavation projects. A Field Supervisor is able to independently excavate all feature types, while maintaining complete and correct documentation. A Field Supervisor is able to train others in all archaeological skills, and will oversee multiple survey or excavation crews and locations, while assuring a complete documentary record.

ESSENTIAL FUNCTIONS:

- Direct and coordinate all archaeological field work including surveys, mapping and excavation of prehistoric and historic sites.
- Supervise activities of all archaeological field personnel, develop schedules and assignments and prepare staff evaluations.
- Assist the Director and Project Managers in preparing proposals, research designs, work schedules, and project reports.
- Provide training in all archaeological field techniques to staff.
- Work closely with the laboratory supervisor to ensure coordination between field and laboratory staff.
- Maintain a complete inventory of archaeological field equipment.
- Attend trainings and meetings and represent the Cultural Resource Management Program and cultural interest of the Gila River Indian Community.
- Complete technical reports for field projects.
- Perform other related duties as assigned.

REQUIRED KNOWLEDGE, SKILL AND ABILITY:

- Knowledge of HuHuKam and/or Southwest Archaeology, including prehistoric and historic artifacts.
- General knowledge of Southwest Native American cultural traditions.
- Knowledge of equipment and techniques used in archaeological fieldwork.

- Ability to successfully undertake all archaeological survey and excavation methods.
- Ability to effectively plan, supervise and coordinate work of others.
- Ability to efficiently train others in surveying and excavation methods.
- Ability to prepare reports that summarize the results of archaeologist surveys and excavations.
- Ability to communicate effectively verbally and in writing.
- Ability to establish and maintain effective working relationships with other employees, Community Officials and the general public.
- Ability to perform all physical requirements of the position; including lifting 40lbs. and hiking for 8 hours a day in extreme temperatures, rugged desert, and mountainous terrain with dangerous plants and wildlife.
- Agree to maintain a Drug-free workplace.
- Must have reliable transportation.

REQUIRED EDUCATION AND EXPERIENCE:

- Bachelor's degree from an accredited college or university in Anthropology, Archaeology, or a closely related field and a minimum of four (4) years' work experience performing professional cultural/natural resource work in research, fieldwork, collection, cataloging analysis and preservation of artifacts; and which includes two (2) years of supervisory experience. Preferably supervisory experience over a field crew.
- Associate's Degree from an accredited college or university in Anthropology, Archaeology, or a closely related field and a minimum of five (5) years' work experience performing professional cultural/natural resource work in research, fieldwork, collection, cataloging analysis and preservation of artifacts; and which includes two (2) years of supervisory experience. Preferably supervisory experience over a field crew.
- High School Diploma or GED and seven (7) years' work experience performing professional cultural/natural resource work in research, fieldwork, collection, cataloging analysis and preservation of artifacts; and which includes two (2) years of supervisory experience over a field crew.
- Master's degree preferred.

ADDITIONAL REQUIREMENT:

- Required to obtain a Tribal Driving permit. Required to obtain a Tribal Operator's permit. Valid state driver's license with a current proof of driving record for the past 39 months will be required to qualify for a tribal driving permit. Proof of driving record must be submitted with application and must not be more than 60 days old from the date of submission of the application.

Supervisory, Salaried Position
Reports to Director or designee

BENEFITS:

The Gila River Indian Community offers a comprehensive benefits package, which includes; vacation, holiday, and sick leave as well as medical, dental, vision, life, short and long term disability benefits.

Preference in filling vacancies is given to qualified Indian candidates in accordance with the *Indian Preference Act (Title 25, U.S. Code, Section 472 and 473)*. The Gila River Indian Community is also committed to achieving the full and equal opportunity without discrimination because of Race, Religion, Color, Sex, National Origin, Politics, Marital Status, Physical Handicap, Age or Sexual Orientation. In other than the above, the Gila River Indian Community is an Equal Opportunity Employer.

If you are claiming Preference in one or more of the following categories please attach a copy of the required documentation to the completed Employment Application.

Preference for Community Members (with proof of enrollment)

Preference for Native Americans (must meet membership requirement of a federally recognized Tribe.)

Preference point for Spouse of Community Member (with proof of spouse enrollment)

Preference point for Veteran (must meet statutory requirements)

HUMAN RESOURCES WILL NOT MAKE COPIES OF APPLICATIONS OR DOCUMENTS BEING SUBMITTED.

Visit our GRIC website and apply online: www.gilariver.org