



## EMPLOYMENT OPPORTUNITIES

**Job Title: Cultural Resources Project Manager**

**Closing Date: 04/15/2026**

***DEADLINE: Attach any required documents, i.e., Transcripts, Certificates, diploma and Motor Vehicle Record, to your online application by midnight on the closing date. Late Applications or documents will not be considered.***

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Job Number: 26-161-2

Job Type: Full-Time Regular

Department: Cultural Resources Management Program

City: Sacaton, AZ

Location: 192 S Skill Center Rd.

Area of Interest: Archaeological

Salary/ Hourly Rate: \$68,700.00-\$91,100.00/Salary

Tribal Driving Permit Required: Yes

### DISTINGUISHING FEATURES OF THE CLASS:

The Cultural Resources Project Manager functions as a manager for archaeological field research projects and coordinates and supervises all activities of field personnel for the Cultural Resources Management Program of the Gila River Indian Community. General supervision is provided by the Director.

### ESSENTIAL FUNCTIONS:

- Assist the Director in all aspects of developing, directing, and administering the activities of the Cultural Resource Management Program.
- Assign, supervise, and evaluate the activities of all field personnel.
- Assist the Director in developing and preparing proposals and research designs; write/prepare reports and artifacts for publication to summarize results of research.
- Assist Director in hiring program staff.
- Ensure training in archeological field techniques is provided to field staff.
- Attend trainings and meetings and represent the Cultural Resource Management Program and cultural interest of the Gila River Indian Community.
- Perform other related duties as assigned.

### REQUIRED KNOWLEDGE, SKILL AND ABILITY:

- Demonstrated extensive knowledge of the archaeology of the southwestern United States.
- Knowledge of Native American culture.
- Extensive knowledge of equipment and techniques used in archaeological fieldwork.
- Ability to prepare reports that summarize the results of archaeologist surveys and excavation projects.
- Ability to design, implement and manage large scale archaeological projects.
- Ability to supervise field staff effectively.
- Demonstrate exceptional technical writing skills and ability to complete technical reports timely.
- Ability to establish and maintain effective working relationships with other employees, Community Officials and the general public.
- Ability to perform all physical requirements of the position; agree to maintain a Drug-free workplace.

**REQUIRED EDUCATION AND EXPERIENCE:**

- Master's degree from an accredited college or university in Archaeology, Anthropology or a closely related field and five (5) years' of progressive responsible experience in Archaeology and/or Cultural Resources Management; and which includes two (2) years' of supervisory fieldwork, report completion and scheduling of projects related to cultural resources.
- Ph.D. preferred.

**ADDITIONAL REQUIREMENT:**

- Required to obtain a Tribal Driving permit. Required to obtain a Tribal Operator's permit. Valid state driver's license with a current proof of driving record for the past 39 months will be required to qualify for a tribal driving permit. Proof of driving record must be submitted with application and must not be more than 60 days old from the date of submission of the application.

Supervisory, Salaried Position  
Reports to Director or designee

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**BENEFITS:**

The Gila River Indian Community offers a comprehensive benefits package, which includes; vacation, holiday, and sick leave as well as medical, dental, vision, life, short and long term disability benefits.

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Preference in filling vacancies is given to qualified Indian candidates in accordance with the *Indian Preference Act (Title 25, U.S. Code, Section 472 and 473)*. The Gila River Indian Community is also committed to achieving the full and equal opportunity without discrimination because of Race, Religion, Color, Sex, National Origin, Politics, Marital Status, Physical Handicap, Age or Sexual Orientation. In other than the above, the Gila River Indian Community is an Equal Opportunity Employer.

**If you are claiming Preference in one or more of the following categories please attach a copy of the required documentation to the completed Employment Application.**

Preference for Community Members (with proof of enrollment)

Preference for Native Americans (must meet membership requirement of a federally recognized Tribe.)

Preference point for Spouse of Community Member (with proof of spouse enrollment)

Preference point for Veteran (must meet statutory requirements)

**HUMAN RESOURCES WILL NOT MAKE COPIES OF APPLICATIONS OR DOCUMENTS BEING SUBMITTED.**

Visit our GRIC website and apply online: [www.gilariver.org](http://www.gilariver.org)