



EMPLOYMENT OPPORTUNITIES

Job Title: Police Officer
Closing Date: Continuous

DEADLINE: Attach any required documents, i.e., Transcripts, Certificates, diploma and Motor Vehicle Record, to your online application by midnight on the closing date. Late Applications or documents will not be considered.

Job Number: 26-402
Job Type: Full-Time Regular
Department: Gila River Police Department
City: Sacaton, AZ
Location: 637 W Gu U Ki St.
Area of Interest: Public Safety
Hourly Rate: \$33.03-\$39.63
Tribal Driving Permit Required: Yes

DISTINGUISHING FEATURES OF THE CLASS:

The Police Officer serve as a first responder to any public safety incident, and are expected to provide courteous, professional, and competent law enforcement services to the Gila River Indian Community. The Police Officer respond as the initial investigator in allegations of criminal activity within the exterior boundaries of the Gila River Indian Community and are responsible for prompt and proper preliminary investigations of incidents, enforcing Federal, State and Tribal laws and Ordinances. Police Officers are required to perform various law enforcement functions and duties in accordance with crime prevention and protection of life and property, to include routine patrol, preliminary investigations, and traffic control duties in a designated area on an assigned shift. The Officer's primary responsibility is to respond to public safety calls for service. Certain duties will place Police Officers into dangerous situations, and they must be able to exercise sound and independent judgement in emergency situations. Support 24-hour per day, 7-day a week continual law enforcement services to the Gila River Indian Community to include nights, weekends, holidays, and shift adjustments to accomplish operational needs.

ESSENTIAL FUNCTIONS:

- Patrol designated areas of the Community in car, by foot, or other means to preserve law and order, discover and prevent the commission of crimes, and enforce traffic and other laws and ordinances; protect real and personal property by providing security checks of residential, business, and public premises; maintain awareness of and remains alert for wanted suspects, known criminals, stolen vehicles, missing persons, traffic violators, and crimes in progress; issue warnings and citations.
- Respond to calls for the protection of life and property, the enforcement of laws and ordinances, general public service calls, and complaints including those involving automobile accidents, traffic hazards, misdemeanor and felony incidents, domestic disturbances, property control, civil complaints, and related incidents; investigate complaints and takes appropriate action, which may include the use of deadly or non-deadly force; use sound judgment under adverse, stressful conditions.
- Serve as liaison and public relations officer to the public; establish and preserve good relationships with the general public; answer questions from the public concerning local and state laws, procedures, and activities of the department; make presentations before a variety of public groups to promote crime prevention activities and to enhance public understanding of Police activities.

- Conduct investigations at scenes of incidents to which summoned or incidents observed; determine what, if any, crime has been committed; identify, collect, preserve, process, and book evidence; locate and interview victims and witnesses; identify and interrogate suspects.
- Work in partnership with all local Attorney's Offices (County Attorney's, District Attorney's Office, and US Attorney's) to obtain and file criminal complaints on arrested subjects.
- Communicate effectively and coherently over law enforcement radio channels while initiating and responding to radio communications.
- Operate a variety of tools and equipment specific to law enforcement (i.e., police radio, baton, handcuffs, handgun, various firearms, etc.) as required.
- Participate in continuous training to enhance law enforcement skills including firearms proficiency, defensive driving skills, apprehension and arrest techniques, investigative skills, and general law enforcement skills.
- Physically restrain and/or subdue combative individuals using physical force to gain compliance; make entrance through barriers; draw/fire a duty weapon; administer first aid.
- Prepare a variety of reports including criminal offense, accident, non-criminal incident, search warrants, etc.
- Initiate and complete reports, legal documents, and other required paperwork; prepare a variety of reports including those on activities, operations, arrests made, and unusual incidents observed; prepare investigative reports and case information.
- Prepare and serve search and arrest warrants; apprehend and arrest offenders for crimes committed under federal, state, and local laws and codes; control and mitigate people under the influence of drugs or alcohol or other potentially hostile situations.
- Prepare cases for prosecution and appear as a witness in cases before Federal, State, County or Tribal Courts for prosecution of violations of laws or regulations on Indian land or involving Native Americans or government property.
- Testify in courts and at hearings; prepare and present case evidence; respond to mandatory court calls during irregular hours.
- Perform undercover assignments and surveillance operations for all criminal activities requiring covert investigations.
- Direct traffic at fires, special events, and other emergency situations; provide traffic and crowd control at events; provide security at Community Council meetings and other community functions.
- Enforce parking regulations; issue citations; tow vehicles that are in violation of codes. Sign off on citations and Vehicle Identification Number (VIN) verification
- Participate in special assignments including Special Weapons and Tactics (SWAT), Hostage Negotiation Team (HNT), Canine Unit, and related assignments; provide guidance and training to Explorers. Field Training Officer, School Resources Officer, Special Investigations Unit. The participation in these units will be temporary assignments with added duties and responsibilities.
- Respond to citizen and visitor questions or requests for assistance and perform other activities in support of the Community.
- Perform a variety of administrative and other types of duties in support of law enforcement services, programs, and activities; attend meetings such as the participation of community events (fairs, parades, holiday festivals) and cultural events (wakes, funerals, ceremonies) as a representative of the Gila River Police Department.
- Maintain job-related certifications and qualifications through periodic training. Attend specialized and advanced training to improve job performance and effectiveness.
- Assist, cooperate and coordinate with other law enforcement agencies and public safety organizations in matters relating to the apprehension of offenders and the investigation of offenses; may respond to requests for assistance from agencies outside of the community for mutual aid in the suppression of civil disturbances, apprehension of criminals, or other related requests. We will also work, assist and coordinate with community departments.

REQUIRED KNOWLEDGE, SKILL AND ABILITY:

- Knowledge of pertinent federal, state, and local laws, codes, and regulations including laws governing the apprehension, arrest, and custody of persons accused of felonies, misdemeanors, and petty offenses. Police methods and procedures including patrol, crime prevention, traffic control, and investigation. Rules of evidence pertaining to the search and seizure and the preservation of evidence.
- Knowledge of equipment used in law enforcement, including weapons, and on board vehicle terminals.
- Techniques and applications of self-defense and use of firearms and other modern police equipment.
- Principles and applications of public relations. Principles and practices of data collection and analysis.
- English usage, spelling, grammar, and punctuation. Basic principles of business letter writing and basic report preparation.
- Geography of the local area.
- Standard broadcasting procedures of a police radio system.
- First aid and CPR techniques.
- When assigned to investigations, investigative techniques, procedures, and sources of information. Principles and practices used in the identification, preservation, and presentation of evidence.
- Maintain current knowledge of recent court decisions relevant to law enforcement technique and practices. Be proficient with methods and techniques used in interviewing witnesses, victims, or suspects including effective methods of obtaining information.
- Understand, interpret, apply, enforce, and make decisions in accordance with applicable federal, state, and local policies, laws, and regulations.
- Ability to handle sensitive situations with professionalism and tact.
- Ability to establish and maintain effective working relationships with peers, Community Officials, the public and outside law enforcement agencies.
- Prepare and make presentations related to law enforcement efforts in the community.
- Ability to perform all physical requirements of the position; agree to maintain a Drug-free workplace.
- Work independently in the absence of supervision. Understand and carry out oral and written directions. Communicate clearly and concisely, both orally and in writing.
- Work irregular and on-call hours including weekends, evenings and holidays. Meet the physical requirements necessary to safely and effectively perform the assigned duties to include during inclement weather environments.
- Meet and maintain required peace officer employment standards. Meet department's psychological and background requirements. Undertake and satisfactorily complete required and assigned in-service training programs.

REQUIRED EXPERIENCE AND TRAINING:

High School diploma or GED.

Additional college level course work and specialized training in law enforcement, criminal justice, or a related field is highly desirable.

Associates degree is highly desirable

Possess and maintain Arizona Peace Officer Standards and Training (AZPOST) Certification or successfully attend and complete an authorized Police Academy as condition of employment.

ADDITIONAL REQUIREMENTS:

- Must be a United States Citizen and at least 21 years of age, or turn 21 years of age before graduation from a police academy.
- Not been found guilty of, or entered a plea of nolo contendere or guilty, to any felony offense or any of two or more misdemeanor offenses under Federal, State, or Tribal law involving crimes of violence, sexual assault,

molestation, exploitation, contact or prostitution, crimes against persons, or offenses committed against children.

- No convictions of a felony or any offense that would be considered a felony if committed in the State of Arizona, includes offenses involving domestic violence.
- Pass extensive pre-employment testing: physical aptitude written test, interview review board, polygraph, psychological assessment, medical examination, background investigation, fingerprint clearance, and drug screen.
- Possess and maintain a valid Arizona Driver's License with less than three traffic violations (civil or misdemeanor offense) within the last 39 months as a condition of employment.
- Not have been dishonorably discharged from the United States Armed Forces.
- Not have illegally possessed or used marijuana for any purpose within the past three years.
- Clear Federal Regulated Adjudication 25 Code of Federal Regulation §§ 63, Executive Order (E.O) 12968, the Gun Control Act of 1968 (Pub. L. 90-618); the Crime Control Act of 1990 (Pub. L. 101-647), and the requirements of the Indian Child Protection and Family Violence Prevention Act, as amended (Pub. L. 101-630) – Background clearance every five (5) years
- Required mandatory reporter pursuant to Title 7, Chapter 2 (7.205), B.
- Required to attend Title 7 Mandatory Reporting training on a yearly basis.
- Required to obtain a Tribal Operator's permit. Valid state driver's license with **a current** proof of driving record for the past 39 months will be required to qualify for a tribal driving permit. **Proof of driving record must be submitted with application and must not be more than 60 days old from the date of submission of the application.**

Non-Supervisory, Hourly Position
Reports to Chief of Police or designee

BENEFITS:

The Gila River Indian Community offers a comprehensive benefits package, which includes; vacation, holiday, and sick leave as well as medical, dental, vision, life, short and long term disability benefits.

Preference in filling vacancies is given to qualified Indian candidates in accordance with the ***Indian Preference Act (Title 25, U.S. Code, Section 472 and 473)***. The Gila River Indian Community is also committed to achieving the full and equal opportunity without discrimination because of Race, Religion, Color, Sex, National Origin, Politics, Marital Status, Physical Handicap, Age or Sexual Orientation. In other than the above, the Gila River Indian Community is an Equal Opportunity Employer.

If you are claiming Preference in one or more of the following categories please attach a copy of the required documentation to the completed Employment Application.

Preference for Community Members (with proof of enrollment)

Preference for Native Americans (must meet membership requirement of a federally recognized Tribe.)

Preference point for Spouse of Community Member (with proof of spouse enrollment)

Preference point for Veteran (must meet statutory requirements)

HUMAN RESOURCES WILL NOT MAKE COPIES OF APPLICATIONS OR DOCUMENTS BEING SUBMITTED.

Visit our GRIC website and apply online: **www.gilariver.org**